

Circle K International District Board Chair Meeting

Sunday, April 14, 2019

Start time: 2:00 pm

Attendance: Ann Pilot, Bobby King, Robert Underwood, Gavin Lloyd, Kiley Smith, Cole Nelson, Justin Hahn, Katelyn Van Buren

1. Accomplishing your goals for the year/steps towards your goals (how are committees going?)

- Katelyn has 6 committee members in place
 - All are UW-Madison students thus far and some include upcoming freshman
 - Goals are going well so far, have been sending out surveys and looking for committee members
- Kiley has 1 other official committee member (Brook from Platteville)
 - Wants to have a contact point at every club
 - Goals are going well, the event is coming up fast
 - Workshops are getting organized now
 - Working on planning all aspects of the event
- Robert's Committee meeting at spring fling was centered around project idea for MERP
 - Sarah was helping as well as some members of Whitewater club
- Gavin has two members on his committee
 - Doesn't know what they'll do until November
 - Luke (Platteville) and Meagan (St. Norbert) for sure-Cole may help
 - In terms of goals, already 2 updated bylaws have been returned from clubs
 - Planning to send out a monthly email
 - Started looking at awards, trying to figure out how to organize them
- Bobby
 - 3 committee members: Zoey (Madison), Liz (Milwaukee), Jess (Platteville)
 - The goal of 60 members for MAC is working on being met by advertising early
 - Nice that so much progress is already being made early
 - Want to be able to advertise at MERP
 - Has been busy with 24 hour service day

2. Teamwork/overlap with your fellow chairs (suggestion: discuss needs for MERP) -Kiley

- Sent out a survey and all of us in attendance responded
- Currently figuring out workshops and their main points
 - When workshop assignments come out, more work can be done
- Cat will be bringing a lot of decorations to the event
- Will send out an email to clubs about information on the event
 - Include the date and hopefully registration material
- There is something in your drive that can give you information on the executive board members of clubs
- More help will be needed later for this event-STAY TUNED
- Justin has access to contact of all members of all clubs so that you can send emails to all individual members
- Currently going to say in an email that the location of MERP is in Waukesha
 - Exact location to come
- Not any needs from the chairs at the moment
 - Robert just needs to send ideas for service projects
- Once you get workshop assignments, make sure that you stay in touch with Kiley if you have any questions or problems

- Gavin will still be helping with a workshop even though he can't make the event
3. Successes you've had in your positions
- We all have committee members! YAY!
 - Bobby-bit of a time crunch now that it's the end of the semester, but we're all handling it really well
 - Kiley-Use CKI as a study break
 - Katelyn-wrote intro letter, wanting responses from all board members
 - Robert-feeling okay, trying to find more service projects
 - Take what you need posters, make freshman bags for ORG fairs at MERP
 - Freshman bags could be apart of the membership recruitment boxes?
 - Talk to Sarah about it
 - Trying to make progress on large-scale service project
 - Gavin-sent in his introductory letter to club presidents
 - Cole wants it in the google group
4. Struggles you're having, how can your fellow chairs help?
- All doing fairly well!
5. Outstanding questions/comments/concerns
- Bobby on his timeline says he has something to do for CKIx
 - What does he do?
 - Answer (Cole)-Zoey will be working as the international convention chair, creating a t-shirt, coordinating lunches and meals, group activities, planing out district package. Bobby will be the one to help her
 - Kiley-how will online payment work for MERP?
 - Going to try to test out Venmo since it is a lower-attended event, but it still needs to be set up
 - Need google form for registration as well as paper form
 - Kiley is going to try to send one big email to club members
 - Justin is working on the Venmo account
6. Set the talking points for May's Meeting
- **5/19, 6/9, 7/21, 8/18 are the meeting dates up to August all at 2:00 pm**
 - May 10 is when Madison ends
 - May 17 is when Platteville ends
 - The major topic for the next meeting: MERP
 - Food, workshops, decorations
 - Kiley will be running the meeting
 - Make sure to CC Lena, Justin, Cole, Ann
 - Send anything you want talked about at the next meeting to Kiley
7. **Board Member to send out May's Meeting Reminder--new one!**
Kiley! :)

Cole does benediction